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| Cole Harbour Bel Ayr Minor Hockey Association | | |
| Minutes | **01/05/2022**  meeting #9 of 2020/2021Season Cole Harbour Place - Hockey Office |  |
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| **Meeting called by** | President: Jamie Aalders | |
| **Type of meeting** | Regular Meeting | |
| **Facilitator** | President: Jamie Aalders | |
| **Secretary** | Sandy Andrews | |
| **Timekeeper** | N/A | |
| **ATTENDEES**  **ABSENTEES/REGRETS** | |  |  |  |  | | --- | --- | --- | --- | | Attendees: |  | Jamie Aalders | President | |  |  | Sandy Andrews  Roberta Hupman | Secretary  Treasurer | |  |  | Scott Graham | Risk Management | |  |  | Marty Cound  Mark Scholey  Kevin Cowper | Equipment Manager  Manager/Treasurer Coordinator  Rep Coordinator | |  |  |  |  | |  |  | Corrina Morris  Jeff McPhee | Web/Communications Coordinator  Joe Lamontagne Tournament Liaison | |  |  |  |  | |  |  |  |  | | Regrets: |  | Jason Clark  Perry Mason  Tracey Cluett  Craig Deighan  Joel Wright  Shannon Lander | Referee-in-Chief  Vice President  Registrar  Ice Scheduler/Central Minor Rep  Recreational League Coordinator  Novice Coordinator | |  |  |  |  | | |

**ITEM 1.0 – CALL TO ORDER**

A quorum being present, the meeting was called to order at 7:00pm

**ITEM 2.0 - MEETING MINUTES APPROVAL**

Moved by Jamie Aalders, the minutes of the April, 2022 meeting of the CHBA Executive Committee be approved.

There were no comments or revisions required for the May 1, 2022 meeting minutes therefore a motion to approve second by Marty, all in favour, motion carried.

**ITEM 3.0 – EXECUTIVE REPORTS**

**Scott Graham – Risk Management**

* Proposed the Association does not do a CRC night for next season, instead use MyBackCheck.
* This season checks were done for several individuals who did not need them (Treasurers, those with not yet expiring checks, potential volunteers who didn’t follow through)
* Topic of whether or not to add a board position of Safety Coordinator was discussed. It was decided to wait and see if the position will be needed. Will be revisited on a later date.
* Risk Management tab on the website will be reviewed for missing files.

**Roberta Hupman – Treasurer**

* Budget is close to being finalized
* Summer camps should make money this year
* Need to verify team billings vs equipment costs, determine if team billings were charged enough or if adjustments are needed for next season
* HNS will be sending Covid Relief in the amount of $3 per player and coach
* Jersey Deposits are an issue- Only U18 were required to pay the deposit, how there are parents who paid it. It was decided that the deposits would be held onto until the player ages out. Will have to explore how to track this.

**Marty Cound – Equipment Manager**

* Two new locks have been acquired for the cages
* Jersey Conditions- Emphasis needs to be made on policy (re: sewing on name bars and sponsorship bars; must be sewn using wide stitching. Jerseys must be removed from carry bags to air out, washed and dried after each use. Mold and a strong odor will be the result if not removed from the carry bags) teams that return jerseys with mold or damaged from tightly sewn bars will be charged for the set. If Jersey carriers are not used, the responsibility is left to each player/parent.
* More black jerseys will be ordered.

**Corrina Morris – Web/Communications Coordinator**

* Many of the files from the old site are missing (not carried over), those that are posted need to be reviewed for possible updates
* Issue with limited choice in distribution list for emails from GrayJay, Request that the option to send to all Coaches, Managers, Treasurers, etc be added. Once team rosters are created and roles are assigned it would benefit communication to be able to send relevant information to those specific roles

**Jeff McPhee – Joe Lamontagne Tournament Liaison**

* Proposes an idea for fundraising next season. Would like to sell advertising for the Joe, with the proceeds to be split 50/50 amongst the player bank and the Joe. The amounts $1000 for back cover, $500, $250 options also mentioned. Mark and Corrina brought up that it might be a difficult sell when corporate sponsorships are 100% towards the player bank, so to give up 50% will be difficult unless the player bank is already or almost full.
* Exploring the option of getting an outdoor rink set up for March on the ballfield- to contact HRM. Corrina will connect Jeff with a contact at HRM Rec who may be able to assist

**Mark Scholey- Manager/Treasurer Coordinator**

* 50/50 sales were $237,000 this year. Down from previous years. Need to explore way to increase sales.
* Rafflebox will be 100% electronic next year, no more printing tickets or drum draw. How the winning tickets will be announced to be determined
* Survey for fundraising to be sent out to get feedback on our current policies and limits.

**Kevin Cowper – Rep League Coordinator**

* Coaches’ evaluation survey- results were positive. 93-95% were happy. There was valuable feedback that Kevin and Jamie will discuss. The main complaints were regarding U9 and players who didn’t make a rep team

**Jamie Aalders – President**

* AGM to be held June 20th (tentative)- date may change as a new venue is accessed-

Awards at 6pm

Meeting at 7pm

* All board members positions except for President, Referee-in-Charge and Treasurer are up for re-election.
* The following positions are now vacant and must be filled

Registrar

Ice Scheduler (potential of stipend)

Novice Co-Ordinator

* All Nominations are due June 4th at Midnight.
* All Banners won this year to be handed in June 12th at 7pm to be hung at the AGM

**NEW BUSINESS**

None at this time

Meeting adjourned at 7:55pm

**\*\*NEXT MEETING TO BE HELD ON JUNE 12, 2022 @ 7 pm\*\***

MINUTES RESPECTFULLY SUBMITTED: by Sandy Andrews, May 17th 2022.